



#3, 1915 - 32nd Avenue N.E.
Calgary, Alberta
T2E 7C8

Phone: 403.242.7555, ext. #3
Staff Development Fax: 403.203.1716

STAFF DEVELOPMENT – PSS - APPLICATION FORM

- PLEASE READ THE STAFF DEVELOPMENT PSS GUIDELINES AND THE INSTRUCTIONS TO APPLICANTS BEFORE COMPLETING THIS APPLICATION.
- ANY APPLICATION THAT IS NOT COMPLETED CORRECTLY WILL BE RETURNED.

SURNAME: _____ GIVEN NAME: _____

EMPLOYEE #: _____ POSITION: _____

WORKSITE: _____

WORK #: (403) _____ HOME #: (403) _____ **FAX #: (403) _____**
(required field for confirmation)

ACTIVITY: _____
(one course per application)

LOCATION: _____

ACTIVITY START DATE: _____ END DATE: _____

	ANTICIPATED COSTS INCLUDING TAXES & GST
METHOD OF TRAVEL _____	\$ _____
HOTEL _____	\$ _____
MEALS _____	\$ _____
REGISTRATION FEE (not to include Memberships) _____	\$ _____
TOTAL COSTS:	\$ _____

DATE SUBMITTED: _____ SIGNATURE: _____

SIGNATURE OF SUPERVISOR: _____

Please fax to: **403.203.1716**

This application can also be mailed to the above noted address or sent through the CBE inter-school mail