

Date: August 20, 2008
To: CBE 12 Month Staff Association Employees
From: Telus Sourcing Solutions Payroll Services
Subject: Retroactive Pay

As all Staff Association members are aware, the Calgary Board of Education and the Staff Association had signed and ratified their collective agreement. Payroll Services had committed to the implementation of these changes and all Retro pay was to be deposited on August 15th. Unfortunately due to unforeseeable complexities with the PeopleSoft and Financial General Ledger interface, all 12 month employees were short retro pay for the 2 pay periods in August (July 20th – August 15th).

Permanent 12 Month

A reconciliation will be completed and all money owed will be deposited on August 29th for permanent employees. This pay will be viewable in PeopleSoft on August 28th.

Temporary/Hourly

A reconciliation will be completed and all monies owed will be deposited on September 12th for temporary/hourly employees who submit timesheets. This pay will be viewable in PeopleSoft on September 11th.

10 Month

All 10 month Staff Association employees have been paid accurately.

We apologize for any inconvenience this may have caused and appreciate your understanding on this matter.

If you have any concerns, please contact the CBE Employee Contact Centre at [1-877-353-2555](tel:1-877-353-2555) or email at CBE.ClientServicesCentre@telus.com